

Job Description Template

Position

Job Title: Associate Manager-Mechanical Job Location: Sricity
Reports to (position): Plant Manager
Reports to (name):
Department/Function: Onsite Operations

Purpose of the position

- Ensure proper operation of plant
- Ownership through preventive and corrective maintenance.
- Ensure compliance to internal and external regulatory requirements.

Principal responsibilities

- Operate the facility efficiently in line with Statutory and SHEQ requirements.
- Achieve zero breakdowns and maximize efficiency of equipment's through condition monitoring.
- Co-Ordinate with OE team for equipment health monitoring, relife and reliability improvement.
- Responsible for O&M Mech and specific assigned PM/ACMS tasks execution and close with in schedule.
- Initiate Engineering management of change I(EMOC) and review Mechanical area.
- Responsible to comply FI, IMS and other internal and statutory requirements. Ensure 100% compliance of applicable statutory and Linde requirements.
- Achieve Safety and the quality standards of the company through training, conducting audits and closing out on the assigned actions arising out of the audits.
- Handling the contracted manpower for conducting the routine jobs which includes imparting training for safe and quality job. Also complying the statutory requirements.
- Drive site productivity programs - Optimize the resources.
- Drive site projects as on when initiated.
- Drive integrated management system, Good manufacturing process and Responsible care.
- Drive process safety programs and comply the requirements as on when applicable.
- Report's preparation and submission as per schedule such as Maintenance report, KPI preparation, inventory & SAP data reconciliation etc.
- The incumbent will assist Plant Manager as a maintenance manager, safety Audit coordinator by coordinating audits and then closing the audit findings by taking necessary actions.
- Responsible for using of Computerised Process related Package.
- The incumbent will be working in co-ordination with direct functions like Production, Instrumentation and Electrical and support other supporting teams like Procurement and Finance and PFS & Spec gas facility.
- Support data management and technical evaluation efforts of team.
- Proactively participates in customer complaint resolution and trouble-shooting activities
- May work directly with suppliers in ordering materials and service.
- Provides status reports to supervisor, contributes to periodic production metrics reports and assists in presentations (e.g., safety or team meetings)
- Assists engineering staff and others in O&M and other tasks as needed.
- Timely Involve and conduct RCAs and track alerts to comply the same on time.
- Education background and knowledge adequacy to take up all assigned responsibilities.

Required key skills (functional/technical)

- Hands on experience on running similar cryogenic operation plant(s)
- Knowledge and experience in predictive tools, productivity, process safety and safety programs.
- Analytical skills and Out of box thinking.

Required critical behaviors

- Results Delivery (Strategic Execution)- Develops and executes action plans to achieve own and team's goals based on accurate data (30%)
- Process, Project and risk management (Process improvement)- Maintains and improves efficient, Lean processes within own department (30%)
- Decision making and execution (Decision execution)- Communicates and implements decisions within agreed timelines (15%)
- Cross Cultural Communication and Collaboration (Cultural Sensitivity)- Communicates openly and convincingly. (15%)
- Influencing (Problem solving)- Gets agreement to a solution which is then implemented without delay. (10%)

Required qualifications/experience

- Degree /Diploma in Mechanical engineering.
- Minimum 5 years' experience in a process industry

The job holder is required to adhere to the Linde values of Safety, Accountability, Integrity, Inclusion and Community.

The percentages allotted for the key critical behaviours cited above are allotted based on belief and appropriateness with respect to the particular position and not based on any scientific calculation.